

Job Description

The Church of England is committed to promoting a safe environment and culture for children, young people and vulnerable adults.

The individual appointed to this job will be expected to work within the policy and procedures of the relevant safeguarding policies and attend all required safeguarding training.



Name of church/body	MOSSLEY HILL CHURCH	
Job title	AV Vergers	
Main purpose of the role	To provide AV during funerals and weddings	
What you will be doing	• Attending the wedding rehearsal • Providing full AV support in the service this may include connecting any musicians into the sound desk and doing any relevant sound checks • Running the sound and visuals throughout the service • Preparing any powerpoints for use in the service if not being provided by the family • Sourcing recorded music to be used if family not supplying • Preparing any photo tributes with music for use in the funeral service if not provided by the family • Trouble shooting on the day if something is not working	
When and where you will be doing it	In church as the need arises	
Enhanced or Basic recruitment? Enhanced		DBS required? If yes which level No
Who you will be responsible to	The Rector On the day of the service you will report to the service leader (member of the clergy team)	
Training requirements	Basic and foundation online safeguarding training	
Support you will be given	Invitation to Thankyou event @ the vicarage Yearly appraisal	
General information	This is a paid position and you'll receive a statement for workers to sign before you can start in this position. Rate per service as of July 2026: £57 per wedding and £45 per funeral	

Created by: Rachel Archer	Date: 21.7.26
Reviewed by:	